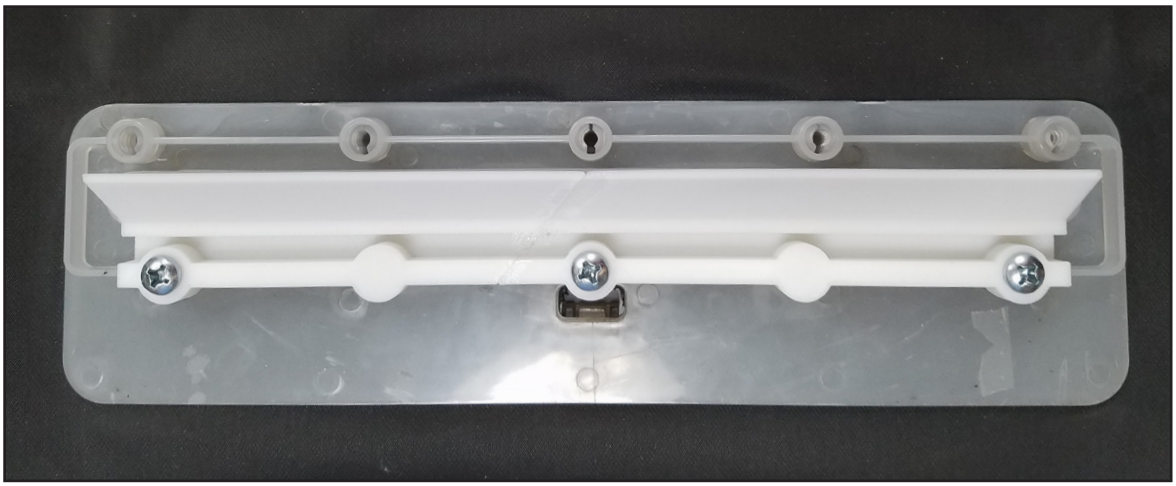
A. Rifkin Co.
Established 1892

How to Add/Remove Baffle from Ballot Slot



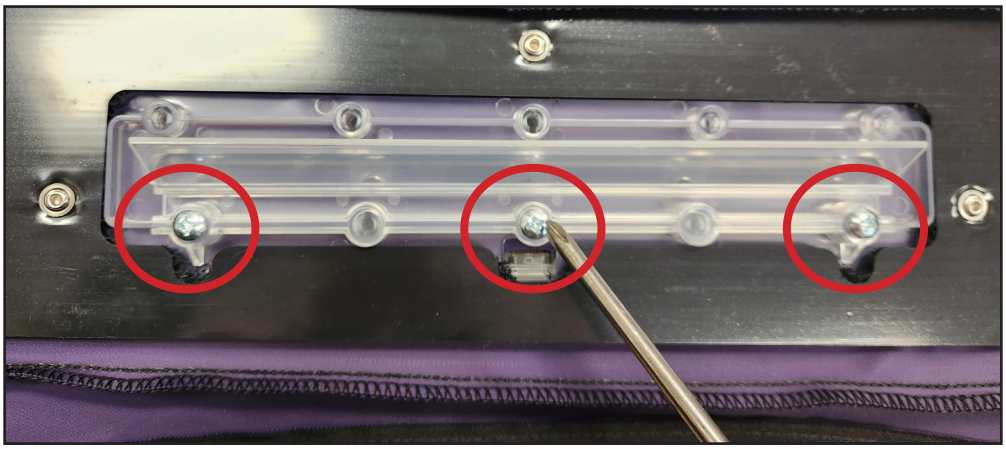
Parts Needed:
Philips Screwdriver
3 Screws
1 Plastic Baffle

BAFFLE REMOVAL:

1. Flip lid over to access the underside of the ballot slot with the baffle attachment.
2. Locate the 3 screws - circled in red below. These screws are only holding the baffle in place.
3. Remove screws and baffle will detach from slot.

BAFFLE ADDITION:

1. Flip lid over to access the underside of the ballot slot.
2. Line up the 3 holes in the baffle with the 3 holes beneath the slot. When the center holes are lined up, it will only match up properly with one of the sides.
3. Make sure the baffle is angled toward the slot opening and the screws are away from the slot.
4. Attach the 3 screws to secure baffle in place.



1400 Sans Souci Parkway, Hanover Twp., PA 18706
Customer Service: 800-458-7300 | Visit our website at www.arifkin.com